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### IESA Staff Assignments

- > Steve Endsley, Executive Director
  - Activities: Baseball, Wrestling
  - Email: [steve@iesa.org](mailto:steve@iesa.org)
- > Nicole Schaeffbauer, Associate Executive Director
  - Activities: Speech, Music, Chess, Cross Country, Track
  - Email: [nicole@iesa.org](mailto:nicole@iesa.org)
- > Leslie Alappattu, Assistant Executive Director
  - Activities: Softball, Cheer, Volleyball, Bowling
  - Email: [leslie@iesa.org](mailto:leslie@iesa.org)
- > Chris Frasco, Assistant Executive Director
  - Activities: Golf, Basketball, Scholastic Bowl
  - Email: [chris@iesa.org](mailto:chris@iesa.org)

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### Communication

- > The majority of the communication from the IESA Office is done via email.
- > Please make sure that the email addresses of your school's primary contact person and all of your coaches/sponsors have been correctly entered online every year.
  - Administrator information will be automatically included on your school's Regional Entry Forms. Please make sure this information is correct prior to your team's participation in any state series.
  - Check with your technology coordinator to make sure that the IESA domain ([iesa.org](http://iesa.org)) has been whitelisted.
- > In addition, coaches/sponsors should include a CELL PHONE number when entering their participants online.
  - This is extremely important information for hosts and the IESA Office to have available.
- > Questions or ruling requests should come from the member school.
  - Parents requesting a ruling will be redirected back to their school.

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## Calendar Update for 2019-2020



- In 2019-20, the standardized calendar will “roll.”
- Week 1 in the standardized calendar always begins with the first full week in July.
- In 2019-20, the first full week in July starts with Sunday, July 7.
- Check your dates for 2019-20.

| W<br>k | S  | M  | T  | W  | T  | F  | S  |
|--------|----|----|----|----|----|----|----|
| 1      | 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 2      | 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 3      | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 4      | 22 | 23 | 24 | 25 | 26 | 27 | 28 |

| W<br>k | S  | M  | T  | W  | T  | F  | S  |
|--------|----|----|----|----|----|----|----|
|        |    | 1  | 2  | 3  | 4  | 5  | 6  |
| 1      | 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 2      | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 3      | 21 | 22 | 23 | 24 | 25 | 26 | 27 |

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## Use of Officials



- Schools are required to hire licensed officials for all regular season contests.
  - For Track and Field, this is a recommendation.
  - Failure to hire and use licensed officials may result in a financial penalty for the school.
    - First violation for hiring a non-licensed official in baseball, softball, basketball, wrestling, and/or volleyball will result in a warning.
    - With a second violation, the Executive Director will have the full authority to determine and impose a monetary penalty equivalent to the cost of one regional official for that activity.
- Additionally, schools need to adhere to hiring the required number of licensed officials for each activity as detailed in the By-Laws.
- Schools should issue contracts when hiring officials for contests.
  - Contracts are available on the IESA website.
  - Available in a PDF
  - When sending contracts, include information regarding IESA exceptions and requirements.

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## Officials Search Tool



- You can check the license status of officials from the IESA Member Center.
  - You will need your School or AD password to access the Officials Search link.
  - Once you have accessed your school page, click on the Officials Search link located above your Activity Tracker.
    - Officials may be searched according to sport and the results may be organized by name, city, or zip code.
  - This will allow you to search for sport-specific officials and provide you with their contact information.
- If you cannot find an official on the list, follow-up with the official.
  - Notify the official they will not be able to work your contests until their license for that sport is active.

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### Recruitment and Retention of Officials

The dwindling numbers of athletic officials has become a growing concern at all levels of interscholastic athletics.

Your help is needed to help curb the slide in registered officials.

- > **Recruitment:** If every official, administrator, or coach at the high school and junior high level can recommend or refer just one person to join the ranks of registered officials, the field would receive a much-needed boost.
- > **Retention:** Improving the overall experience for officials.
  - **Mentoring-** If possible, pair an experienced official with a new official when you go through the hiring process.
  - **Hiring-** Providing opportunities
  - **Sportsmanship-** Work to create a positive environment

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### Sportsmanship Message

  
**IESA Officials**  

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**Emory Appleberry**  
**Kevin Coughenour**  
**Ursula Crooks**  
**Catherine Matzker**

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### Administrator Assistance

- > Hosting officials is an important component in providing a positive contest experience.
- > **Pre-contest**
  - Greet the officials when they arrive.
  - Provide the officials with a dressing room.
  - Even for outdoor contests, this is greatly appreciated by officials and can go along way in retaining their services.
  - Provide competent table and scorekeeping personnel. This helps the games progress smoothly and cuts down on potential issues.
- > **During the contest**
  - Be visible. This is of great help to officials if an issue arises. This also helps to remind spectators, coaches, and players of appropriate conduct expectations.
  - Be active in addressing inappropriate behavior.
  - Have water available.
- > **Post-contest**
  - Escort the officials out of the playing area.
  - Make arrangements for compensating the officials.

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### Reminders to Coaches

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- > Develop a solid team culture
  - Establish the values that you want to act as the foundation for your team culture.
    - Make sure coach actions and words reflect the core values of your school and team.
- > Appropriate sideline behavior
  - Remember all eyes are on you!
  - Keep a cool head.
- > Keep winning and losing in perspective.

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### Coaching Education Requirement

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|--|---|
| <ul style="list-style-type: none"> <li>&gt; To serve as a Head or Assistant Coach in a sport in which a member school participates in the state series, the individual must:                     <ul style="list-style-type: none"> <li>• Be regularly licensed by the ISBE as a teacher, administrator, or school service personnel (i.e. counselor, social worker, speech therapist, etc.), OR</li> <li>• Be a retired teacher from an IESA or IHSA member school, OR</li> <li>• Be a college student coaching as a part of an official student teaching assignment, OR</li> <li>• Be certified through an IESA approved coaches education program.</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>&gt; The IESA Board of Directors has approved the following courses:                     <ul style="list-style-type: none"> <li>• IESA/Human Kinetics Coaching Essentials</li> <li>• IHSA/Human Kinetics Coaching Principles or Coaching Orientation</li> <li>• NFHS Fundamentals of Coaching</li> </ul> </li> <li>&gt; The course must be successfully completed prior to the start of the season.</li> </ul> |
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### Coaching Education Requirement

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- > All coaches must be a high school graduate or equivalent (see exception below for high school students) and must be officially employed by the local school board of the member school.
  - The requirements apply to all athletic coaches - head coach, assistant coach, volunteer coach, pole vault coach, first base coach, etc.
  - Non-athletic coaches are not included in this requirement (scholastic bowl, speech, music, chess).
- > High School students
  - High school students may be assigned to assist with the coaching of athletic teams in a member school. They do not have to take the ASEP course.
  - At no time may high school students assume head coaching duties.
- > Substitute Teaching License or Para-professional
  - An individual with a substitute only license is eligible to coach ONLY if they have completed an approved coaching education course.
  - Para-professionals not regularly licensed with the ISBE as a teacher must complete an approved coaching education course.

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### Concussion Education Requirements



- > The Youth Sports Concussion Safety Act applies to all public, private, and charter elementary and secondary schools with students enrolled who participate in an interscholastic athletic activity.
- > Schools must:
  - Establish a Concussion Oversight Team
  - Responsible for developing Return-to-Play (RTP) and Return-to-Learn (RTL) protocols.
  - Establish a school/venue emergency action plan for interscholastic athletic activities.
- > Students must:
  - Receive concussion information prior to participation and sign-off on receipt of this information.
  - Only required once per student per school year.
  - Be removed immediately from practice/competition if they are believed to have suffered a concussion.
  - Follow RTP protocols before returning to practice/competition
  - Must provide school with written clearance from physician and provide signed consent form from parent/guardian.

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### Concussion Education Requirements



- > Coaches must:
  - Complete an approved concussion training course every two years.
  - Approved concussion courses:
    - IHSA/IESA Course - Available in the IHSA or IESA Member Centers.
    - Illinois Bone and Joint Institute
    - Global Compliance Network
    - SportsBrain
    - Athletico
  - Contact information for the other approved courses may be found in the Member Center
  - Coaches must be in compliance prior to practice/competition.
  - Provide proof of completion of this training to their school.
- > Resources
  - Available on the IESA and IHSA websites.
  - RTP, RTL, and Emergency Plan information

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### Regular Season Schedule Submission



- > There is now a deadline for initial submission of your regular season schedule.
  - Applies to: baseball, softball, basketball, volleyball, scholastic bowl, track and field, cross country and wrestling.
- > Purpose:
  - Ensure knowledge of three contest minimum.
  - To be eligible to compete in the state series of a given activity, schools must participate in three interscholastic contests by the noted activity deadlines.
  - Encourage the documentation of your team's complete schedule.
  - Season contest information will now be completed well in advance of seeding or seed meeting deadlines.
    - In activities that seed, this will give coaches adequate time to update contest results during the season.

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### Pass Gate Forms and Pass Cards

- State series hosts will continue to use completed Regional Entry Forms for pass gate information.
  - Entire state series: basketball, volleyball, scholastic bowl, and wrestling
  - State tournament: softball, baseball
  - Only those listed on the IESA REF will be admitted to state series contests.
    - The names of your school's Superintendent, Principal, Assistant Principal, and Athletic Director will automatically be included on your REF.
      - Incorrect administrator information must be updated through your school information screen prior to the Roster Closed deadline.
    - Schools will need to complete coaching staff and team personnel information.
  - This information must be completed prior to the Roster Closed deadline.
- IESA Activity Passes will now be honored for IESA State Series competition with some exceptions
  - Pass cards will not be accepted at: the IESA Cheerleading competition, the IESA Wrestling State Finals and the IESA Track and Field State Meets.
  - Four pass cards were sent to each school at the beginning of the school year.

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### Emerging Activities

The IESA annually collects data from the membership to track the interest and participation in new and emerging activities.

- Please make sure that you are submitting your interest and/or sponsorship of activities not currently offered by the IESA.
- Currently monitored activities:
  - Soccer- boys and girls
  - Boys Volleyball
- Emerging activities action team will be meeting this year to discuss recommendation of any action and highlight any participation trends.
  - If interested in participating on this action team, please submit an advisory committee interest form and indicate "emerging activities"

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### Notes of Interest

- Seeding Update
  - A school that fails to enter their season schedule, results, and Regional Entry Form by the online roster and record deadline has no say regarding any seed and will be locked out of the seeding process.
- Cheer tosses
  - All tosses (sponge and basket) are prohibited.
  - This applies to the IESA Cheer competition and side-line cheering at any interscholastic athletic contest.
- Flash photography
  - The use of flash photography at indoor contests during the state series is prohibited.

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## Activity Specific Information

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- > **Baseball**
  - New bat regulations
  - Pitching limitation reminder
- > **Cross Country**
  - Changes to 1A qualification
  - Continued growth will necessitate discussion by committee
- > **Basketball**
  - Increase in season contest maximum to 24 contests
- > **Volleyball**
  - Increase in season contest maximum to 24 contests
  - Please pay attention to information in the Terms and Conditions regarding keeping a scorebook throughout the regular and post-season.
- > **Wrestling**
  - Inaugural year of two class tournament. Please see Terms and Conditions for all applicable changes.
- > **Track and Field**
  - Sectional meets may be held on Friday or Saturday. Date of meet to be decided by the host.
  - Significant changes to the status of a relay alternate.
  - At the recommendation of the Track Advisory Committee and approved by the IESA Board of Directors, plaques will now be given to Sectional champion only.

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## Recognition programs

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- > **Speech, Music and Chess Coach Awards**
  - These awards recognize the dedicated service of Music, Speech and Chess coaches.
  - Two categories of recognition are offered for both Music and Speech
  - One category is offered for Chess
  - Nomination forms are available on the IESA website.
- > **Scholar Attitude Award**
  - This award recognizes the academic success, activity participation, and community involvement of the 8<sup>th</sup> grade students in our member schools.
  - Application information becomes available online in November.
- > **Division Sportsmanship Awards**
  - These awards recognize the outstanding behavior of a member school in each of the 15 IESA divisions.
  - Schools are nominated and voted on by their peers in May. Those selected receive a banner.
- > **Good Sport Reports**
  - Used to report acts of good sportsmanship by a student, coach, official, team and/or spectator.
  - Schools and officials are encouraged to submit a report that is available online. Reports will be posted on Facebook and Twitter.

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## IESA/Special Olympics Illinois Partnership

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- In the beginning stages of a partnership
- Exploring opportunities to collaborate
- Opportunity for IESA member schools to also become a Special Olympics Unified Champion School




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**IESA**  
**IESA/Special Olympics Illinois Partnership**

- > What are Unified Champion Schools?
- > How do you become a Unified Champion School?
- > Special Olympics Illinois contact information:  
> Jennifer Marcello - email [jmarcello@soill.org](mailto:jmarcello@soill.org) or call 630.200.7693

 Special Olympics Unified Champion Schools 

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**IESA**



Thank you for attending the 2018-19 IESA Division Meeting!

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