

ILLINOIS ELEMENTARY SCHOOL ASSOCIATION

2017-2018 INSTRUCTIONS TO HOST SCHOOLS SCHOLASTIC BOWL SECTIONAL TOURNAMENTS

Schools serving as a host must have signage in accordance with the Concealed Carry Act 430 ILCS 66. This includes an IESA event that is held on your school property and IESA events held off-premise (i.e. a park).

1. Financial

- A. A financial report form will be included with your Sectional Host packet and may be found in a white IESA envelope. Please complete and return the report to the IESA Office within one week of your tournament. See sample report included with this information.
- B. Expenditures permitted will be detailed on the financial report form.
- C. **ADMISSION PRICES:** There are no admission charges for Scholastic Bowl
- D. **MODERATOR CHECK:** A check for **\$50.00 per match** will be included in your host envelope. Please make sure that you locate this piece. This check should be used to pay the scorers, timers and moderators at your tournament. Please be prepared to pay these individuals the day of your tournament.
 - a. Moderators- \$40.00 per match
 - b. Scorers and Timers- \$5.00 per match

2. Tournament Planning

- A. **TOURNAMENT DATES:** The playing date should be communicated to all participating teams.
 - a. Do not change the schedule (dates or times) after brackets have been set and posted- unless weather alters the playing schedule.
 - b. Hold the sectional tournament Monday, **April 30, 2018**.
- B. **TOURNAMENT TIME SCHEDULE:** Sectional matches may start at **4 or 4:30 p.m.** It is typical to schedule matches at a minimum of 1hour apart.
 - a. A five-minute break between matches should be scheduled.
 - b. Each round should begin at the same time.
 - c. Please make sure that you designate your start time online. This can be done by accessing your scholastic bowl entry center.
- C. **TOURNAMENT WORKERS:** Please make sure that you plan for an adequate number of workers for your tournament.
- D. **PARKING:** Plan for team, fan, and moderator parking. Make sure that parking instructions are communicated to participating teams and moderators.
 - a. Most of the visiting teams will travel by bus or van. Parking space near the school should be provided for the team buses.
 - b. Please provide parking for moderators near the entrance/exit that they will use to access the facility.
- E. **INSTRUCTIONS FOR COMPETING TEAMS:** Be sure that all schools in your tournament are given adequate notice of the playing schedule, when doors will open, location of competition rooms, availability of concessions, coaches meeting, etc.
 - a. In your tournament instructions/information, make sure that you disclaim any losses suffered by players and others.
 - b. Encourage each team to adopt some method for caring for the team's money, electronics, and other valuables.
 - c. Host schools provide the lock-out systems needed to run the tournament. If you will be unable to provide working lock-out systems, please notify the participating teams.
- F. **TOURNAMENT EQUIPMENT:** You will need the following equipment for your tournament:
 - a. **LOCK-OUT SYSTEM:** A fully-functioning ten-position electronic lock-out system is required for each competition room. Test your equipment to make sure that it is in good working order. If necessary, ask participating schools to bring a system with them to fulfill

this requirement. This will also give you a "back-up" system in case something goes wrong with one of the systems in use.

- b. NAME PLATES/CARDS: Remind all schools to bring their name cards.
 - c. IESA SCHOLASTIC BOWL TERMS & CONDITIONS AND MANUAL: Please have a copy of this information available at the moderators table in each competition room.
 - d. STOP WATCH OR TIMING DEVICE: Please have a stop watch or timing device available in each competition room.
 - e. PENCILS AND PAPER: Please have extra sharpened pencils and clean paper available.
 - f. SCOREBOARDS: Please have some method of displaying the match score. This may be done through use of a system scoreboard, chalkboard, flip chart or dry erase board.
 - g. WATER: Please provide water for your moderators. This should be placed in every competition room.
- G. **COMPETITION ROOMS:** Check competition rooms for posters (e.g. periodic tables, etc.). If it is possible, cover these posters with paper during the tournament. The rooms must be arranged as shown in the diagram found under Tournament Format. **This is a requirement.**
- a. Please plan for team and fan general meeting places to be areas that are removed from the competition rooms. This will cut-down on noise in and around the competition areas.
 - b. Discuss how and when fans will be dismissed from rooms with your moderators.
- H. **FAN SEATING:** Plan for fan seating in each competition room as detailed in the room set-up diagram. Additionally, plan for fan seating in your cafeteria or general meeting space.
- I. **CONCESSIONS:** Communicate to your participating teams the availability of concessions at your facility. If you will be providing concessions, it would be helpful to provide the teams with the menu you will be offering.
- J. **EMERGENCY ACTION PLAN:** Please make sure that you have an emergency action/venue plan in place for your tournament venue. Be sure to have access to weather forecasts in the event of threatening weather.
- a. **Please make sure the contest manager is visible and present.** It is essential that the officials and teams know who is in charge of the tournament. **The IESA recommends that this person not be your school's coach.** If problems arise and your coach is in a competition room, they will not be able to address the issue.
 - b. **Be prepared!**

3. Tournament Volunteers/Personnel

- A. **TOURNAMENT WORKERS:** Plan on an adequate number of workers. The IESA recommends that you try to use volunteers whenever possible.
- B. **ASSISTANT SCORER:** An assistant scorer is needed for each match to write the score on a chalk board for the audience to see. This may be a student from the host school or competing schools.
- C. **RUNNERS:** Host school students used to move results to the tournament office, to post results and any other task needed by the moderator. Runners can be posted outside each competition room to warn spectators not to enter, except at halftime.

4. Regional Entry Form

- A. Only those contestants listed on the Regional Entry Form are eligible to participate.
 - a. A maximum of 15 uniformed players may be listed on the roster.
 - b. No changes will be permitted on the Regional Entry Form after the Roster Closed Deadline at 4:00 p.m. on Tuesday, April 24th.

5. On-Line Bracket Information

- A. Host schools will be able to post their sectional tournament location and schedule information on-line via the IESA website.
- B. Host schools may enter this information through the IESA member center log-in page. You will need your scholastic bowl password to complete this process.
- C. Once you have accessed your school page, click on the link for the regional you are hosting. You will find this information next to the heading of "Host Administration".
- D. After clicking the appropriate link, you will be able to access the following information:

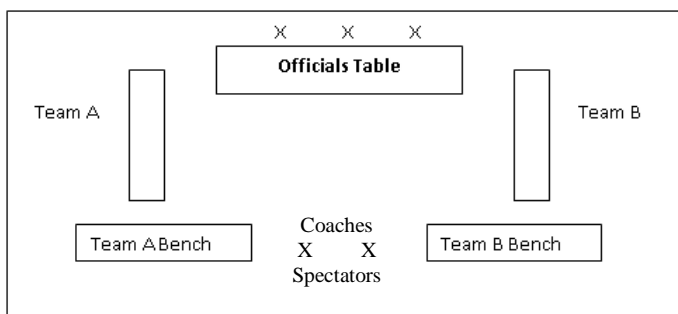
- a. **Download Entry Data-** You will be able to download the entry data (rosters) for all schools within your sectional. This information is very helpful if you are creating a program for your sectional tournament. The data may be downloaded by either a Mac or a PC. Choose the format that works best with your computer. The information will be opened in Excel.
 - b. **View Sectional Rosters-** You may view that information from this link.
 - c. **Set Sectional Time/Locations** - Host schools will enter tournament information for display on-line. Tournament information consists of the time and location of tournament matches.
 1. **Location information:** It is important that the complete address be added for the location of the tournament. By entering the complete address (street address, city, zip), a map and directions will be linked to your bracket. All of this information will be available for competing teams and fans to view from the assignments page on the IESA website.
 2. **Schedule:** Bracket playing order will automatically be set up for each sectional.
 3. **Start time:** Set the start time for your sectional tournament. The tournament may start at 4:00 or 4:30 p.m.
 - d. **Set Sectional Results-** You will be able to enter sectional results after each round of play. The results feed directly into the bracket for your tournament. Please complete this information the night of your tournament. Timely completion of the bracket information is very helpful to the IESA in moving on to State Final play.
 - e. **Email Sectional Coaches and Email Sectional Administrators-** This will provide you with an email form that will allow you to communicate with all coaches and/or administrators in your sectional.
- E. Take a moment to review the information online to make sure that the map generated is actually giving directions to your site. If you have any problems with this process, please contact the IESA Office.
- F. Additionally, please make sure that you are posting your tournament information online in a timely manner. Teams, fans, and officials readily use this information.

6. Sectional Host Packet

- A. A sectional host packet will be sent to your school via FedEx prior to your tournament. Packets are sent to the IESA mailing contact listed for your school. Please make sure that your school office staff forwards the host packet to you.
- B. The following items will be included in your Sectional packet:
 - a. Host instructions- These are also available online.
 - b. A check for **\$300.00**. This amount will cover the cost of the scorer, timer and moderator per match.
 - c. 18 ribbons for the tournament champion and runner-up teams
 - d. Score sheets
 - e. Scholastic Bowl Activity Update
 - f. Contracts for assigned moderators.

7. Tournament Format

- A. Please make sure that all schools assigned to your sectional know where to access the schedule and location information for your tournament. Remember- Sectional tournaments may start at either 4:00 or 4:30 p.m.
- B. **TOURNAMENT QUESTIONS:** Will be sent directly to the assigned moderators.
- C. **REGIONAL ENTRY FORMS:** You can print a copy of the Regional Entry form in your Host Center on the IESA website.
- D. Each round of play should begin at the same time.
- E. Room set-up reminder: Please set-up your competition rooms as closely as possible to the diagram.



- F. Close the door at the beginning of each match and keep it closed until the 2-minute half-time. After the half-time, the doors will close again and fans will not be permitted to re-enter. The purpose of this requirement is to keep distractions to a minimum for participating teams and officials.
- G. Teams may switch sides at the half at the request of one coach. It does not have to be agreed upon by both of the coaches.
- H. **BRACKET SET-UP:** Sectional tournaments will be set-up as follows. The bracket playing order will be automatically set for each sectional.

4: Four-team sectional for round-robin competition are as follows

Round 1

A vs. B
C vs. D

Round 2

A vs. D
B vs. C

Round 3

A vs. C
B vs. D

If there is a tie for first following round-robin play, please refer to Rule 1, Section 6 in the Scholastic Bowl Rule Book.

Bracket will be automatically set by the IESA.

Site Specifics - 2 Rooms, 2 Moderators, 6 Matches

- I. All matches in Sectional competition shall be played.

8. Tournament Policies

- A. **CLARIFICATION TIME-OUTS:** Clarification timeouts may only be used to clarify match procedures. A clarification time-out must be requested by the coach before the reading of the bonus question or the next toss-up category is given. Only one clarification time-out by each team per match is allowed.
- B. **PROTESTS:**
- Answers may not be protested.
 - Once a match has begun, it cannot be protested.
- C. **CROWD CONTROL:** While the host school for any activity must assume primary responsibility for the physical management of the activity, including providing for crowd control, this is a mutual responsibility. Visiting schools must also take such measures as necessary to ensure proper behavior on the part of their own students and spectators.
- The ideals of good sportsmanship must be maintained at all times. Persons who refuse to cooperate should be reported to tournament management. If necessary, they should be removed from the premises.
- D. **EJECTION:** If a player, coach, or fan is ejected from a contest for unsportsmanlike conduct during your contest, please notify the IESA Office of the ejection. Players ejected from a contest will be ineligible for all remaining interscholastic contests the day of the ejection and the next interscholastic contest. Coaches ejected from a contest will be ineligible for all remaining interscholastic contests the day of the ejection and the next two interscholastic contests.
- E. **TOURNAMENT QUESTIONS:** Coaches from the host school are not permitted to review any of the questions prior to tournament play.

- a. No reproduction of questions- written, videotape, or tape recorded- is permitted at any level of IESA state series tournament play by competing schools or visitors. The questions used for state series play are copyrighted.
- F. All tournament matches within sectional competition shall be played.
- G. All fans that attend IESA state series contests must wear shirts at all times.
- H. Prayer at an IESA state series contest that takes place over a public address system is prohibited.

9. Format for State Series Question Sets

- A. A match will consist of 24 toss-up questions and 20 bonus questions.
 - a. All bonus questions will be 4-part questions.
 - b. Half-time of a match will take place after the 12th toss-up question and accompanying bonus question are read.
- B. The sectional questions sets will consist of 3 rounds. Question sets will be sent directly to the moderators hired for your sectional.
- C. Tiebreakers
 - a. Match tie-breaker toss-up questions (green set) should be used to break a tie at the end of a match.
 - b. Pool play tie-breaker questions (pink set) are available if needed, to break a tie, at the end of pool play.
 - c. Please see the 2017-18 Scholastic Bowl Rules for tie-break specifics.
- D. Question Set Colors
 - a. White- Toss-up questions
 - b. Blue- Bonus questions
 - c. Green- Match Tiebreaker Toss-ups
 - d. Yellow- Replacement Toss-up and Bonus questions
 - e. Pink- Pool play Tiebreaker Toss-Up and Bonus questions

10. Awards

- A. **SECTIONAL PLAQUE:** The sectional plaque will be sent to you from our supplier in Princeton (A&M Products).
 - 1. The plaque will arrive as a separate mailing.
 - 2. If you have any problems receiving your plaque, contact the IESA Office as soon as possible.
- B. **INDIVIDUAL RIBBONS:** Your host packet will include 18 blue ribbons for the team members of the championship team. It will also contain 18 red ribbons for the team members of the runner-up team.
- C. **AWARDS PRESENTATION:** Present the sectional winner with the blue ribbons and the plaque at the conclusion of the tournament. The runner-up will receive the red ribbons. Please let the sectional winner know that they will receive information concerning the state tournament from the IESA Office via email.

11. Moderators/Scorers/Timers

- A. The officials for each match in the state series will include a moderator, one scorer, and a timer. The moderator has the final authority and all decisions are final.
- B. **HIRING MODERATORS:** The IESA will contract two moderators for each sectional. The IESA Administrator may ask for assistance with moderator names in your area.
- C. **COMMUNICATION WITH MODERATORS:**
 - a. Be sure to contact the moderators with specific information about parking, etc.
- D. **HEAD SCORER:**
 - a. They will enter the team rosters, note every attempted answer, note every correct answer, record the running score.
 - b. Notify the moderator if anyone is communicating illegally. Serve as an assistant judge.
 - c. Mark both team and clarification timeouts on the score sheets.
 - d. Have the moderator sign the score sheet at the conclusion of the match.
- E. **TIMER:** Responsible for the timing during a match.

- a. Should be familiar with timing responsibilities during a match.
- b. Serves as an assistant judge and should notify the moderator if anyone is communicating illegally.

F. If you are having trouble finding scorers and timers, ask participating schools to assist by bringing a scorer and timer with them to help fill these positions.

- G. Please note that the IESA removed the requirement that scorers and timers at the regional and sectional tournament should be 18 years or older so that host schools could use high school team members who have knowledge of the game and its rules. However, junior high students may not be used in these positions.
- H. **PAYMENT:** Sectional moderators should be paid \$40.00 per match with no mileage. Scorers should be paid \$5.00 per match. Timers should be paid \$5.00 per match. Moderators, scorers, and timers should be paid the day of the tournament.

12. Emergency Planning

- A. **Please make sure that your tournament manager is visible and present for every contest. It is essential that the officials and teams know who this person is and can quickly locate them.**
- B. Review your school's emergency plan with those who will be working your tournament.

13. Weather Instructions

A. Contact information

- a. Make sure that you get an emergency phone number for each team that will be participating in your regional tournament. This should be a number for a phone that will be travelling on the team bus.
- b. Make sure that each team participating in your sectional has a phone number for your tournament manager. This number should be for a number that will be answered after school hours.

- B. **By-law 5.074:** Teams that cannot attend a scholastic bowl regional or sectional due to weather may forfeit without penalty. However, only when a majority of the schools scheduled to compete in the contest are not able to participate due to weather will the contest be rescheduled.

14. Coaches Meeting

It is recommended that a coaches' meeting be held prior to the start of the first match, in order to clarify procedures, introduce the tournament manager, and provide an opportunity to answer any coach's questions.

This should be scheduled 15 minutes prior to the start of the first round of tournament play.

Scholastic Bowl

Sectional Tournament Manager's Checklist

6 Weeks Prior to Tournament

	Clear the competition date with school.
	Reserve "important" rooms that may be needed such as library, gym, cafeteria, classrooms, etc.
	Issue initial plea to faculty and staff within school asking for potential tournament personnel.
	Identify Tournament manager.
	Identify Assistant Tournament manager, if Tournament manager is also a coach.
	Prepare or locate map of local area &/or floor plan of building if you plan to issue these to participating schools.
	Tour building and designate rooms you will be using. Identify the needed competition rooms.
	Identify check-in area near school entrance.
	Identify tournament central.

5 Weeks Prior to Tournament

	Identify Scorers and Timers. Contact them to save the date.
	Distribute Scorer and Timer instructions. This information may be found on the IESA Scholastic Bowl webpage.
	Sketch out a preliminary plan of which personnel will work together in which rooms, during which hours or rounds.
	Finalize all maps you will be distributing: How to get to your school, parking, restaurants, floor plans, etc.
	Tournaments may start at either 4:00 or 4:30 p.m. Please let the IESA Office know the time you have selected.

4 Weeks Prior to Tournament

	Moderators are set by the IESA Office. Contracts will be included in your host packet.
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3 Weeks Prior to Tournament

	Locate materials that will be used during the tournament: scratch paper, pencils, masking tape, markers, poster paper, name tags, etc.
	Check existing signage and prepare supplementary signs for Tournament Central, restrooms, hard to find rooms, etc.
	Receive Host Packet from the IESA Office. Please check to make sure that all of the materials have been included in the packet.
	Obtain the name and contact information of your moderators from the IESA Office.
	Test the equipment you will be using for the tournament to make sure that it is in working order. Contact schools in your tournament for use of their equipment as back-up or competition systems.

2 Weeks Prior to Tournament

	Send an email to all participating schools with all necessary information. Here are some suggestions: Maps to your school and/or of your school, concession menu, schedule- including times for arrival, coach meeting, competition rounds, and awards presentation. Also include reminders to schools who have volunteered to bring equipment and/or tournament personnel. You should also include in your email phone numbers where you can be reached during the day and after-school hours.
	Check with your moderators to make sure that they know when and where they are to check-in at your site.
	Send a reminder to those schools who have volunteered to bring equipment.

1 Week Prior to the Tournament

	Prepare any materials you are going to distribute to coaches upon arrival.
	Send reminders to all adult and student workers regarding meetings, work schedule, expectations, etc.
	Prepare a means for displaying results during the tournament outside of Tournament Central.
	Provide moderator information to your business office so that checks can be prepared.
	Check competition rooms for posters and determine a means for covering them.

Day of Tournament

	Set up rooms as needed. Make sure competition rooms are set-up as specified in the host instructions.
	Set up Tournament Central and Check-In area.
	Tournament manager runs coaches meeting: Welcome, Sportsmanship Expectations, Venue specific information, Tournament format, and presentation of awards.
	Pay moderators, scorers and timers.

After Competition

	Collect all copies of the questions.
	Post the scores online through the IESA Member Center.
	Submit Financial Report to the IESA Office.

Sample Emails from Host Schools

[Sample School] is located at [address]. Busses will enter off of [directions]. Entrance to the event will be on the South end of the building (doors will be marked). There is NOT an admission charge to this event.

Coaches Meeting will be at [time] in room [room number].

The tournament will be held on Wednesday, [date]. Competition will begin promptly at [time]. The second match will begin at [time] and the third will follow at [time]. The championship match will begin at [time]. Awards to immediately follow conclusion of the match.

All teams will meet in [location] upon arrival. This is where teams can keep their belongings.

Each team should bring lockout systems, stopwatches, name plates, paper & pencil.

Concessions will be sold during tournament play and will include pizza, popcorn, chips, candy and beverages. Concessions will close prior to the Championship match at 7:15. All food needs to remain in the South Gym.

Spectators should be informed that the IESA rules will be enforced, including no talking, whispering, clapping, cell phones, saying of answers, etc.

If you have any questions or need further information, please contact the school office at [phone number].

We look forward to a great evening of competition!

Regional information is posted on the IESA website.

Matches will begin at [time] please be here and ready to begin before [time].

Our parent organization, [Sample Org], will be selling concessions beginning around [time]. I will email a list of available concessions this week. Just like last year, each coach will be given a 5.00 voucher to spend on concessions instead of a hospitality room.

If you have any questions please feel free to email me.

Coaches,

Regionals will be held at [Sample School] on [date]. Below you will find some information regarding the event. Please let me know if you have any other questions or concerns.

1. Please bring your lock out system if possible.
2. Each school will have a table in the cafeteria.
3. Food will be available for purchase. La Gondola sandwiches will be \$2. You can purchase a meal which includes the sandwich, chips, and a drink for \$4. Popcorn and candy will also be available.

We look forward to a great evening of competition!

Welcome to the Sectional! We are excited to host the Sectional tournament, and wish all of you the best of luck. We look forward to a positive experience for our students.

With four teams, long bus rides and matches right in a row, we will not offer concessions. Homerooms are food friendly as it helps to keep hall noise down to have the kids take breaks in their rooms- you may choose to bring something for your team; feel free to do that. We will have spectator seating- your friends are welcome to attend.

Please contact me with any questions.
We look forward to a great evening of competition!

Congratulations on your Scholastic Bowl Regional title! We will welcome you to [Sample Grade School] for the IESA Sectional on Monday, [date] beginning at [time]. Please take note of the below information and make sure that you share with all coaches and administrators in your building that may be involved in your program:

The schedule for the date has been posted on the IESA website. Please check the site for that information.

Our tentative schedule is as follows:

Match 1- [time]

Match 2- [time]

Match 3- [time]

-Unlike Regional play, all scheduled matches must be played regardless of results from the first two rounds of play.

-If available, please bring your lockout system with you so we may have spares available if needed.

-Please remember to bring name cards.

-No videotaping or recording of any match during Sectional play.

-Please make plans to arrive by [time]. We would like to have a welcome and a short coaches meeting prior to the first round.

-All buses may unload at our main door, but we ask that buses park [directions].

-We will provide a concessions area.

We look forward to hosting your school/team and will see you on Monday!

SCHOLASTIC BOWL FINANCIAL REPORT INSTRUCTIONS

Your financial report and check will be sent with your other host materials before your tournament. Please refer to the example financial reports included in this packet.

RECEIPTS

- **Receipts** This line will be filled in by the IESA before the financial report is mailed to you. This amount is based on the number of teams/matches in your tournament.

ALLOWABLE CONTEST EXPENDITURES

- Accurately track the expenses in line items **one** through **five** and record them on your financial report.
- Add lines **one** through **five** and record the total in **Total of Allowable Expenditures**
- Should your tournament run at a deficit, please leave the assessment line blank. The IESA will complete the assessment line and send an approved copy of the report back to you.

ANSWERS TO COMMON QUESTIONS

- The majority of Scholastic Bowl hosts do not charge items 3, 4, & 5 to the report.
- Should you have volunteers fulfill line 2 (scorers & timers) and do not incur expenses, please do not send that money back to IESA.
- The financial report is required by our auditor because a check was issued to the host school. Your assistance in returning the report in a timely fashion is greatly appreciated.

FINISHING YOUR REPORT

- Please have an administrator sign the report.
- Please fax the report to 309.829.0625 or mail to: IESA

1015 Maple Hill Rd.
Bloomington, IL 61705



SAMPLE ILLINOIS ELEMENTARY SCHOOL ASSOCIATION 2017-2018 SCHOLASTIC BOWL SECTIONAL TOURNAMENT FINANCIAL REPORT

Host: Sample School **CLASS** AA **Sectional** A

Please return this financial report to the IESA Office within two weeks of the completion of your tournament. If this deadline cannot be met, a contact should be made with the Executive Director. The following items will not be approved as expenditures: hospitality; payment for substitute teachers; cost of utilities used during your tournament; and rental of facility or response system. Financial reports not approved by the Executive Director are subject to the decision of the Board of Directors. A copy of this report will be returned to you.

RECEIPTS:

From the IESA Office @ \$50.00 per match \$ 300.00
(Based on Four Teams – 6 Matches)

ALLOWABLE TOURNAMENT EXPENDITURES:

Please try to hold down custodial and supervision costs as much as possible to eliminate or reduce assessments to participating schools.

- 1. Moderators @ \$40.00 per match**NO MILEAGE** \$ 240.00
 - 2. Scorers & Timers @ \$5.00 per match, no mileage..... 60.00
 - 3. Custodial Service..... _____
 - 4. Miscellaneous (Documentation Required)..... _____
 - 5. Supervision _____
 - Person _____ Amount \$ _____
 - Person _____ Amount \$ _____
- Total of Allowable Expenditures \$ 300.00

Deficit..[Total Expenditures minus Total Receipts]..... \$ 0

If your tournament shows a deficit, you may prorate those expenses to the participating schools on the basis of number of matches played. If you are not hosting some matches, you have the responsibility of making all payments to match officials and other host schools. All assessments are to be paid to the host school, not to the IESA Office. An approved copy of this report must be sent to any school being assessed within one month after approval. Assessments should not be paid until this is done.

Assessment of \$ _____ per match played.

ASSESSMENT MONIES ARE TO BE PAID DIRECTLY TO YOUR HOST SCHOOL—NOT THE IESA.

SIGNATURE: Aaron Administrator Host School Administrator **DATED:** 00/00/00

APPROVED BY: _____ IESA Executive Director **DATED:** _____

Please return this report along with any money due the IESA to: 1015 Maple Hill Road, Bloomington, IL 61705.



SCHOLASTIC BOWL

PLAQUE PRESENTATION SCRIPT

2018 Scholastic Bowl – Sectional Championship

LADIES & GENTLEMEN, MAY I HAVE YOUR ATTENTION FOR THE PRESENTATION OF THE **2018** IESA CLASS (1A or 2A) SCHOLASTIC BOWL TOURNAMENT SECTIONAL PLAQUE. WE WOULD LIKE TO RECOGNIZE ALL TEAMS ON THEIR EXCEPTIONAL PLAY.

CONGRATULATIONS TO

_____ (RUNNER-UP SCHOOL NAME)

WHICH ENDS THE SEASON WITH A RECORD OF _____ WINS _____ LOSSES
AGAIN, CONGRATULATIONS ON AN OUTSTANDING SEASON.

LET'S MEET THE _____
(Nickname of Team)

OF _____ WHO ARE CHAMPIONS OF THE
(School Name)

2018 SECTIONAL TOURNAMENT WITH A RECORD OF ____ WINS AND ____ LOSSES.

COACH OF THE _____ IS
(Nickname of Team)

(Name of Head Coach)

AND NOW CAPTAINS OF _____ PLEASE STEP
(School Name)

FORWARD AND RECEIVE THE SECTIONAL PLAQUE. CONGRATULATIONS TO
_____ THIS YEAR'S SECTIONAL CHAMPION.
(School Name)



IESA Scholastic Bowl Activity Update

2017-2018

New for 2017-2018

RULE CHANGES/UPDATES

- 5-1-1d: The answer must be stated within three seconds after the individual has been verbally recognized by the moderator or when a lockout system verbally recognizes the individual
- 6-1-2b: A clarification timeout must be requested by the coach before the reading of the bonus question or the next toss-up category is given.

Terms and Conditions Changes

- Initial season schedule due online Feb 21. You must have a minimum of three contests using IESA Rules scheduled to be eligible for the State Series.
- No changes will be permitted to your online roster after 4:00 p.m. on April 24

2016-2017 SURVEY RESULTS

Schools Responding: 358

In favor of regional tournament on a Wednesday: Yes-286 No-72

Indicate your preference in bonus format.
IESA-305 Alternative 53



Slam-In

Slam-In serves as the Official IESA State Lockout System. For more information regarding Slam-In and their equipment, please visit www.slammersystems.com



Communication Rule

This information may be found in the IESA Scholastic Bowl Rulebook and should be reviewed with team personnel.

7-1-1: Communication is defined as any form of written, verbal or physical exchange between players, and between players and non-players to gain an advantage.

7-1-2: Communication includes, but is not limited to:

- Talking, whispering, or mouthing
- Pointing, gesturing, signaling
- Passing of papers
- Deliberate physical contact with the intent to gain another player's attention.
- Looking at another player's written materials for answers.
- Using your communication device (ex. Cell Phone)

LEGAL COMMUNICATION (7-1-3)

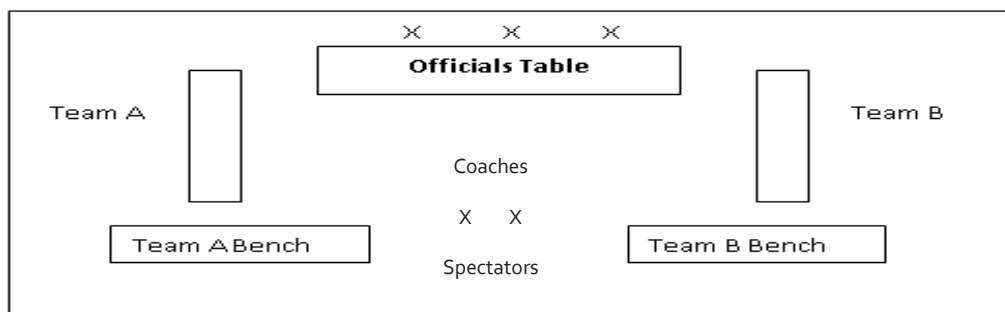
- Players introducing themselves or their coach.
- Answering toss-up or bonus questions (individual only).
- While consulting on a bonus question, any member of the team awarded the bonus question may ask for it to be repeated within the 30-second time limit.
- While asking for the lock-out system to be reset, and on the systems where a visible clock is in use, that the timer be engaged.

ILLEGAL COMMUNICATION (7-1-4)

- If a player(s) on either team communicates with the other immediately forfeits its right to answer that question.
- If a player on either team talks to question a match procedure or a particular answer, that team will forfeit its opportunity to answer the next toss-up question.
- If a coach on either team talks to question match procedure or a particular answer without following protocol, then that team will forfeit its opportunity to answer the next toss-up question.
- Communications between spectators and players is always illegal.
- Any disruption caused by a team member's communication device will cause that team to forfeit the right to answer the question at the time of disruption and the next question.

Room Set-Up for State Series

For the IESA State Series, the following room set-up must be used. All schools participating in the regional and sectional tournaments should review the set-up of the competition rooms prior to the start of play.



Hosts Needed

If you are interested in hosting a regional or sectional tournament, please submit your interest online.



Scholastic Bowl Advisory

We are always looking for coaches who would be interested in serving on the IESA Scholastic Bowl Committee. The Committee meets once a year to evaluate the activity rules, state series, and plan the workshop. Members serve a 3 year term. Contact the IESA Office if you are interested in serving on the Committee.

2016-17 SCHOLASTIC BOWL

29

Number of years the IESA has offered a state series

372

Number of schools who entered the State Series

FOR MORE INFORMATION

Illinois Elementary School Association

1015 Maple Hill Rd., Bloomington, IL 61705

Phone: 309-829-0114

www.iesa.org

Fall Scholastic Bowl Workshop

The Registration Form for the 2017 Scholastic Bowl Workshop is now available online.

The workshop is a great way for new coaches to gain insight into the activity, starting a team, and strategies for coaching:

- Date- Friday, November 3, 2017.
- Workshop fee is \$50.00.
- Location- Double Tree Hotel, Bloomington
- Registration forms are due by
- Tuesday, October 31st.

Entry Deadline: 10/2/17
 Workshop: 11/3/17
 Final Entry Deadline: 11/1/17
 Matches may Begin: 1/22/18
 Initial Schedule Deadline: 2/21
 Online Roster Deadline: 4/16/18
 Roster Closed: 4/24
 Regional: 4/25/18
 Sectional: 4/30/18
 State Tournament: 5/4/18

General Reminders

Team Requirements

Coaches please make sure that your participants are in compliance with the following provisions.

- Five players are required to start a match. Less than five team members may continue in the match if there are extenuating circumstances.
- Each team must provide a name placard with each member's first name and a team name placard for each match in which it participates. Please remember that this is a requirement for both the regular and post-season.



Moderators Needed

The Illinois Elementary School Association is always looking for new moderators to not only incorporate during the state series, but recommend to member schools during the regular season.

- Teams may recommend moderators by including their name and contact information on the Regional Roster. If there are qualified individuals in your area, please add their information in the provided space on your roster form.
- Moderator training materials are available on the IESA website for those who are new to moderating.